

The Innovation Journal Editorial Guidelines

1. **Peer-reviewed articles** should meet academic standards for publication.

They should therefore clearly position the issue being discussed in terms of theory and prior learning in the field addressed. This is usually done in the form of a literature review. Peer-Reviewed papers for The Innovation Journal should be between 2500 and 6500 words long.

2. **Discussion Papers** for should be between 2500 and 5000 words long.

In contrast to peer-reviewed articles, discussion papers do not have to be full-fledged academic papers. Nevertheless, they should give clear references to all sources and give the reader indications of further reading in the same area where appropriate. Please check the guidelines for peer-reviewed articles for formatting guidance.

Discussion papers will often cover new and topical areas which have not been deeply explored in the academic literature. They will challenge conventional wisdom in practice and they will raise questions to stimulate debate in *The Innovation Journal*.

This section has a "work in progress" status and does not exclude eventual publication in other journals in a somewhat different form.

3. **Case Studies** should address one or more examples of public sector innovation. They should be brief (maximum 4 pages) and follow the following format:

- a. Origins and Rationale
- b. Description
- c. Risks, Problems, Barriers
- d. The Process
- e. Benefits
- f. Lessons Learned
- g. The Future
- h. Contact

For more information, please look at the guideline under the Case Studies section.

4. **Book Reviews**

Generally speaking, we follow common reviewing practices: i.e., include a short description of the contents of the book and then use most of the review space to discuss the strengths and weaknesses of the book. These

two tasks can be folded into one (i.e., critique as you summarize), but make every effort to critique the book fully and not just summarize its contents.

Specific Guidelines:

- a. Length of review: between c. 750 and c. 1200 words unless you are preparing a review essay which should be between 1500 and 2000 words.
- b. Information on the book itself will function as the title of the review, should appear at the top, and should follow this format:

Author/Editor's name.

Title of Book (italicized), edition (if applicable).

Place of publication: Publisher, date of publication.
- c. Your name will appear at the top of the review, under the book information.
- d. A brief biographical line, usually identifying your university/professional affiliation and an e-mail address (optional), will appear at the end.
- e. Method of submission: diskette or e-mail attachment (preferably Microsoft Word) to the Editor-in-Chief.

5. ***Topics*** of interest to The Innovation Journal relate to public sector innovation, creativity, change management, case studies (examples), strategies, tactics, definitions, processes, approaches to innovation, innovation theory and innovation dissemination theory. These could be discussed, for example, in the context of partnerships, citizen-centred delivery, restructuring, empowerment and so on.

6. ***Format***

- a. Papers should be typed in Times New Roman 12-point, in WordPerfect 10 if possible, otherwise in msword, and should be submitted electronically to the Editor-in-Chief.
- b. Please identify keywords under which your article should be indexed.
- c. Please limit footnotes. If you use them, put them at the end as endnotes.
- d. Reference to sources in the text should be placed in brackets and include last name of author, date of publication, and page number, namely: (Kroeker, 1996, p. 126). Sources should be done as follows:

Sources:

Holt, S. L. and H. Ribe. 1994. *Developing Financial Institutions for the Poor and Reducing*

Barriers to Access for Women. Washington, D.C.: World Bank

Kroecker, C. J. 1996. "The cooperative movement in Nicaragua: empowerment and accomplishment of severely disadvantaged peasants". *Journal of Social Issues*, 52(1), 123-138